

Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare & Overseas Employment
Probashi Kallyan Bhaban
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.
Administration Section
www.probashi.gov.bd

No. 49.001.025.00.00.006.2016.694

Date: 26-07-2016

From: Ameer Abdullah Mohd Manzurul Karim
Senior Assistant Secretary

To: Chief Accounts Officer
Ministry of Expatriates' Welfare & Overseas Employment/BMET

Sub: Participation of the delegates of Ministry of Expatriates' Welfare & Overseas Employment's in Colombo Process events on 04 August, 2016 in Bangkok, Thailand.

The undersigned is directed to convey the Government's sanction to the following officials to participate in Thematic Working Group meeting on Pre-departure Orientation and Empowerment of Colombo Process to be held on 04 August, 2016 in Bangkok, Thailand (excluding travelling time) or from the nearest possible time under the following terms and conditions.

Sl. No	Name of the Delegates	Remarks
01	Mr. Md. Salim Reza Director General (Additional Secretary), Bureau of Manpower Employment & Training	Team Leader
02	Mr. M Badrul Arefin Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment	Member

02. Terms and conditions:

- (i) The Period of visit including transit and travel time will be treated as on duty.
- (ii) They will draw their usual pay and allowances from Bangladesh in local currency.
- (iii) All expenses of Mr. Md. Salim Reza, Director General (Additional Secretary), Bureau of Manpower Employment & Training, will be borne by BMET.
- (iv) Air Ticket, board and lodging expenses of Mr. M Badrul Arefin, Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment will be borne by International Organization for Migration (IOM). In addition to that 30% Pocket Money according to foreign tour rules endorsed by Finance Division, Ministry of Finance(memo no.221 dated .09-10-12) Article-11 and 25% transit allowance according to Article 13(B) & 13(D) of the said rule will be borne by the Ministry of Expatriates' Welfare & Overseas Employment.
- (v) On return from abroad they will report to their place of posting and submit a report on the said programme within 15days.

03. This order is issued with the approval of competent authority.

Ameer
26-07-16
(Ameer Abdullah Mohd Manzurul Karim)
Senior Assistant Secretary (Admin)
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Distribution (Not according to seniority):

- 01 Senior Secretary, Ministry of Public Administration, Dhaka.
- 02 Senior Secretary, Ministry of Home Affairs, Dhaka.
- 03 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 04 H.E Ambassador, Bangladesh Embassy, Bangkok, Thailand.
- 05 Director General (Consular & Welfare), Ministry of Foreign Affairs.
(He is requested to issue Note Verbale for visas in favor of concerned officers)
- 06 Mr. Md. Salim Reza, Director General (Additional Secretary), BMET, Dhaka.
- 07 Director General, Department of Immigration & Passport, Agargaon, Dhaka.
- 08 Mr. M Badrul Arefin, Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment
- 09 Director, Hazrat Shahjalal International Airport, Dhaka.
- 10 PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment
- 11 PS to Secretary, Ministry of Expatriates' Welfare, & Overseas Employment.
- 12 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- 13 Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment
(Requested to upload it in the Ministry's Website)
- 14 P.O to Additional Secretary (Admin/Mission), Ministry of Expatriates' Welfare & Overseas Employment.
- 15 Office Copy.

Ameer
26.07.16

(Ameer Abdullah Mohd Manzurul Karim)
Senior Assistant Secretary (Admin)